

Payment of semester fee by direct debit order (LSA)

You can access it via the "Student Services" button

You are here: [Home](#) > [My Studies](#) > [Student Service](#)

Student Service

→ Reregistration
for summer term 2026

1. Step:

Icon -> Pay semester fee

Reregistration

1
Overview
Step 1 from 7

2

3

4

5

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7

Reregistration for summer term 2026

You can continue studying all courses.

Preconditions

Pay semester fee

Pay semester fee

Close

2. Step:

Invoice for the coming semester (here as an example summer semester 2026) is displayed -> Next

Reregistration

✓

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Select invoices
Step 2 from 7

Selection	Period	Due date	Unpaid	Actions
☒	summer term 2026	03/02/2026	115.00 €	

Back
Next

Close

3. Step:

Select payment method „Lastschriftauftrag“-> Next

Reregistration

✓

✓

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Select payment method
Step 3 from 7

Permitted payment methods

☒ Lastschrift
☐ Visa, Mastercard or PayPal

Back
Next

Close

4. Step:

Please enter your IBAN here on this template and then click on -> Create mandate

Reregistration

✓

✓

✓

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Give a mandate
Step 4 from 7

Direct Debit Mandate authorization

So it is now necessary to give your higher education institute the permission to debit your bank account. This is called a mandate. Your higher education institute uses so called one-off-mandates. With this mandate you give the permission exactly for one direct debit order. The mandate invalidates after your direct debit order has been processed. Enter at first your IBAN of your bank account used for this mandate and all future debit orders.

* IBAN

DE27 1007 7777 0209 2997 00

* Place of signature

Kempten

Date

11/05/2025

Select other payment method

Create mandate

5. Step:

Please accept the advance notice and click on -> Next

Reregistration

✓

✓

✓

✓

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Confirm pre-notification
Step 5 from 7

The SEPA direct debit of 115.00 € for mandate: STUX7440000021064425110501 with our creditor reference: DE72L2700000076370 will be done no earlier than 11/12/2025 using the following bank account.

☒ Yes, I have read and accepted the pre-notification of a forthcoming debit of my bank account.

Back

Next

Close

6. Step:

The payment of the semester fee has been processed further with -> Now re-register
Please note that the semester fee cannot always be debited from your account (e.g. due to insufficient funds or an incorrect IBAN, etc.).

Reregistration

✓

✓

✓

✓

✓

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Reregistration
Step 6 from 7

Reregistration for summer term 2026

✓

You have successfully paid your semester fee.

Now re-register

Close

7. Step:

Confirmation of successful reregistration

Reregistration

✓

✓

7

Done
Step 7 from 7

✓ Success:

Your reregistration for summer term 2026 was successful.

Close [ESC]

✓

Your reregistration has been successfully completed!

Close