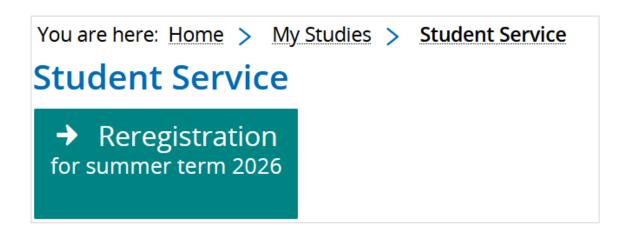


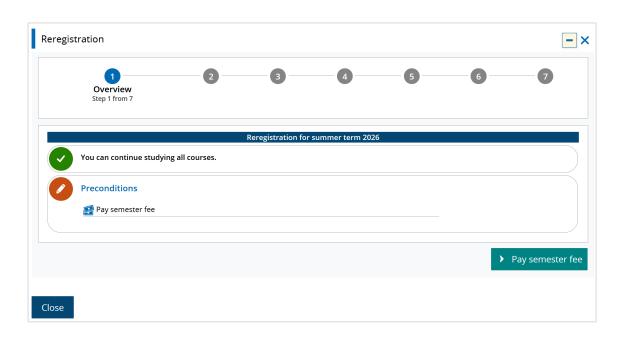
Payment of semester fee by direct debit order (LSA)

You can access it via the "Student Services" button



1. Step:

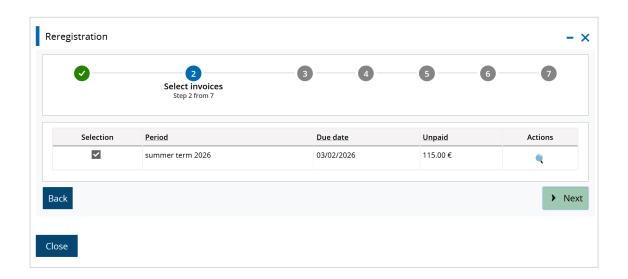
Icon -> Pay semester fee





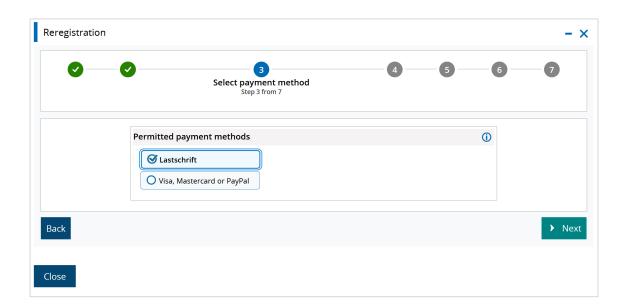
2. Step:

Invoice for the coming semester (here as an example summer semester 2026) is displayed -> Next



3. Step:

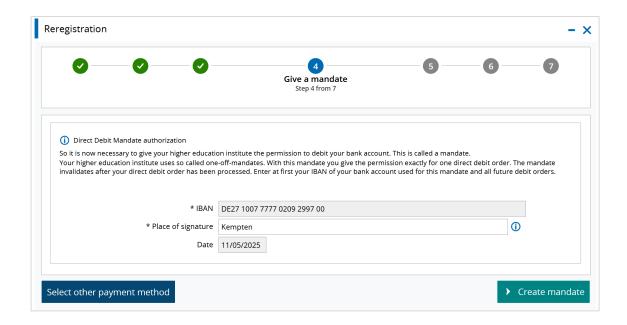
Select payment method "Lastschriftauftrag"-> Next





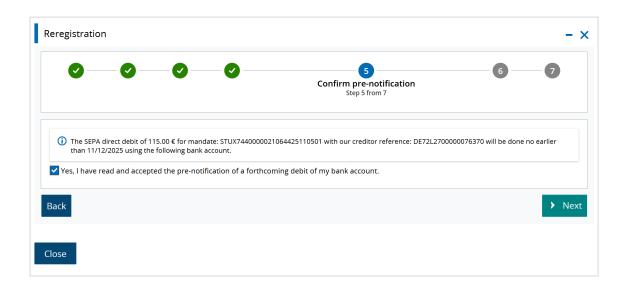
4. Step:

Please enter your IBAN here on this template and then click on -> Create mandate



5. Step:

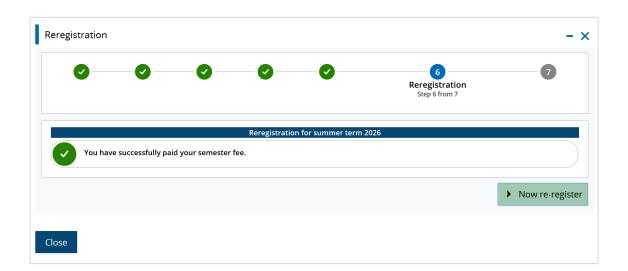
Please accept the advance notice and click on -> Next





6. Step:

The payment of the semester fee has been processed further with -> Now re-register Please note that the semester fee cannot always be debited from your account (e.g. due to insufficient funds or an incorrect IBAN, etc.).



7. Step:

Confirmation of successful reregistration

