Information about using the library during Winter Semester 2020/2021

What is possible from 1 October?

Up to 60 people can use the library at the same time! Whenever you visit the library, you must sign in at the Information counter.

- You can access the bookshelves
- You can use the seating area in the reading room (max. 50 at any time)
- You can use the scanning and copying facilities (please notify the Information counter first!)
- You can use the two PC workstations (please notify the Information counter first!)
- Guest readers can use the electronic media in the library (please bring a USB stick along)

What is still prohibited?

- No group work in study rooms
- The training room cannot be used for studying

Opening hours during the lecturing period from 1 October 2020:

Monday to Friday: 9 a.m. to 5 p.m.

Saturdays: 9:30 a.m. to 2 p.m.

Closed on Sundays and bank holidays

Access to the library is still via the exterior stairs on the adjacent building (west side). The route is signposted from the canteen doors.

Hygiene measures:

In areas with foot traffic (corridors, shelves, information counter, WCs, copier and scanning room, etc.), you must wear a mask covering your nose and mouth. However, you are not required to do so when seated at a desk.

Please avoid forming groups and any unnecessary contact. Please also take care to always leave at least 1.5 metres between yourself and others on pathways, in corridors and sanitary areas, and when entering or leaving rooms.

Returning books:

You can hand back loaned media directly during our opening hours. Books can also be placed in the returns box at the back door to the canteen when the library is closed! Access via the north car park.

Please check the return has been logged in your library account within a few days!

You can also return books to us by post.

Please **package items carefully** and send them to:

Hochschulbibliothek Kempten
Bahnhofstrasse 61
87435 Kempten
Germany

Please check your library account approx. one week after dispatch to ensure returns have been received and processed.

Training:

The following training will be offered during Winter Semester 2020/21:

Researching resources for seminar papers, presentations and other academic tasks

Training in using Citavi for managing resources (sign up via the Careers Service)

One-to-one sessions on researching literature for bachelor's / master's theses

The one-to-one sessions on thesis research can be conducted either on site in the library's training room, or via Zoom if preferred.
Please email schulung@hs-kempten.de to arrange an appointment.

The full training programme can be found here.