Application for exemption from the duty to fulfil the requirements of regular study for one semester (term) for an important reason (academic leave of absence)

I herewith apply for exemption from the duty to fulfil the requirements of regular study (academic leave of absence) for the summer semester (term) / winter semester (term) ______________ for the following reason *

- Illness of the student as certified by medical certificate if said disease prevents the student from fulfilling the requirements of regular study
- Pregnancy or child-raising
- Summons for military or community service
- Voluntary internship (not prescribed by the Study and Examination Regulations [Studien- und Prüfungsordnung]),
- Study abroad at a partner university of Kempten University (please submit this application to the International Office of Kempten University) **
- Other stay abroad which is conducive to the course of study (please enclose detailed reasons together with this application)
- The consecutive semester (term) required at the student’s stage of studies is not offered (please enclose the confirmation of the Faculty Office)
- Other (please provide sufficient and detailed reasons on an extra sheet)

Kempten, ____________________________  ____________________________

Date  Student’s signature

*) please tick all that apply

**) Confirmation of the International Office of Kempten University:

Name / Country of the partner university:

______________________________________________

Kempten, ____________________________  ____________________________

Date  Student’s signature